

# Enhanced Screening and Assessment (ESA)

## Documentation Sheet

### Personal Information:

SIN #: \_\_\_\_\_  
First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
D.O.B.: \_\_\_\_\_

### Address Information:

Mailing/Residential Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_

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### Educational History

(High School)  
Level Attained: \_\_\_\_\_  
Year Completed: \_\_\_\_\_  
Modified Program (Y/N): \_\_\_\_\_

(Post Secondary)  
Type: \_\_\_\_\_  
Year Completed: \_\_\_\_\_

### Post Secondary

Institution: \_\_\_\_\_  
Campus: \_\_\_\_\_  
Course: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Course Status: Complete: \_\_\_\_\_ Incomplete: \_\_\_\_\_  
In Progress: \_\_\_\_\_

Field of Study: \_\_\_\_\_

### Work History

Include: Business Name, Business Address, Job Title, Work Type, Start and End Date of Employment and Reason for Leaving:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Skills

Skill Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ESA Action

Dimension:  
\_\_\_\_ Career Decision Making      \_\_\_\_ Skills Enhancement      \_\_\_\_ Personal/Social  
\_\_\_\_ Job Search

Clients Employment Goal:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Client Challenges / Identified Needs:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Summary / Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date